

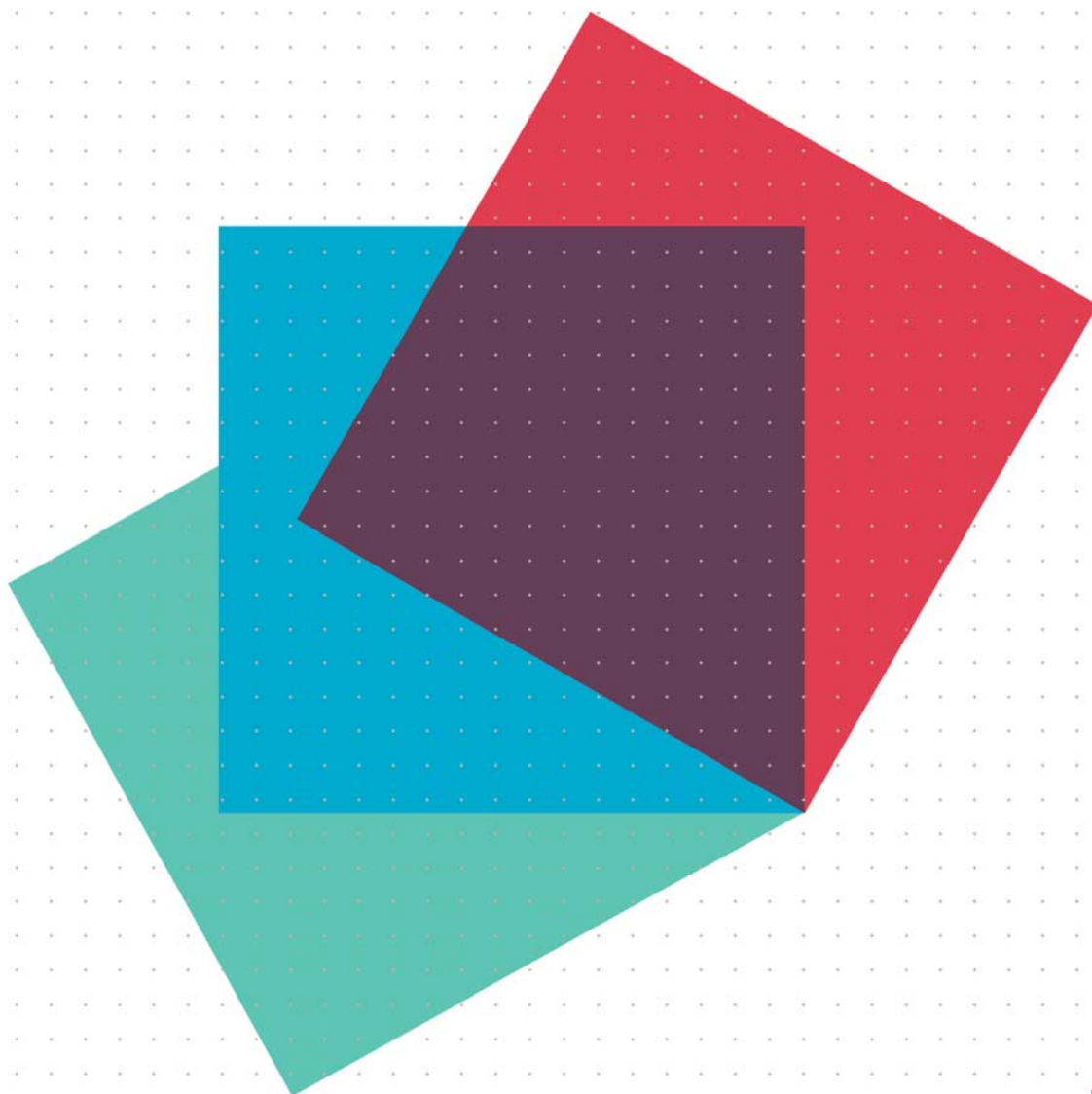


**Australian Government**  
**Office of the Australian  
Information Commissioner**

# Information Publication Scheme

## Survey of Australian Government Agencies: Appendix C – Overall Frequency Results

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OAIC

OAIC Information Publication Scheme Agency Survey (2018)  
A. Demographic Details

**Descriptive Statistics**

	N	Range	Minimum	Maximum	Sum	Mean	Std. Deviation	Variance
q3i. How many staff were employed by your agency as at 30 June 2017?	175	34970.0	.0	34970.0	233737.0	1335.640	4377.3230	19160956.53
q3ii. How many staff were employed by your agency as at 01 May 2018?	175	34902.0	.0	34902.0	235377.0	1345.011	4414.3240	19486256.34
Valid N (listwise)	175							

**q2. What is your agency's portfolio?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Agriculture and Water Resources	9	4.7	4.7	4.7
	Attorney-General's	18	9.5	9.5	14.2
	Communications and the Arts	18	9.5	9.5	23.7
	Defence	8	4.2	4.2	27.9
	Education and Training	5	2.6	2.6	30.5
	Environment and Energy	8	4.2	4.2	34.7
	Finance	6	3.2	3.2	37.9
	Foreign Affairs and Trade	5	2.6	2.6	40.5
	Health	20	10.5	10.5	51.1
	Home Affairs	5	2.6	2.6	53.7
	Human Services	2	1.1	1.1	54.7
	Industry, Innovation and Science (part of the Jobs and Innovation Portfolio)	12	6.3	6.3	61.1
	Infrastructure and Regional Development	10	5.3	5.3	66.3
	Jobs and Small Business (part of the Jobs and Innovation Portfolio)	12	6.3	6.3	72.6
	Prime Minister and Cabinet	13	6.8	6.8	79.5
	Social Services	3	1.6	1.6	81.1
	Treasury	26	13.7	13.7	94.7
	Veteran's Affairs (part of the Defence Portfolio)	8	4.2	4.2	98.9
	x Norfolk Island (external territory)	2	1.1	1.1	100.0
	Total	190	100.0	100.0	

**q3ii@. Agency size (APSC definition)**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Micro agency	28	14.7	16.0	16.0
	Extra small agency	44	23.2	25.1	41.1
	Small agency	30	15.8	17.1	58.3
	Medium agency	37	19.5	21.1	79.4
	Large agency	31	16.3	17.7	97.1
	Extra large agency	5	2.6	2.9	100.0
	Total	175	92.1	100.0	
Missing	System	15	7.9		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
A. Demographic Details

**q4. How many FOI requests were received by your agency during the 2016-17 financial year?**

**Descriptive Statistics**

	N	Range	Minimum	Maximum	Sum	Mean	Std. Deviation	Variance
q4_number. Personal FOI requests	175	17499.0	.0	17499.0	38556.0	220.320	1478.1668	2184976.943
q4_other. Other FOI requests	175	1367.0	.0	1367.0	6644.0	37.966	126.3461	15963.344
q4_total. Total FOI requests	175	18014.0	.0	18014.0	45220.0	258.400	1523.4070	2320768.966
Valid N (listwise)	175							

**q4\_total@. Number of FOI requests**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	None	45	23.7	25.7	25.7
	Low	52	27.4	29.7	55.4
	Medium	49	25.8	28.0	83.4
	High	20	10.5	11.4	94.9
	Very high	9	4.7	5.1	100.0
	Total	175	92.1	100.0	
Missing	System	15	7.9		
Total		190	100.0		

**Descriptive Statistics**

	N	Range	Minimum	Maximum	Sum	Mean	Std. Deviation	Variance
q5. What was your agency's total FOI expenditure for the 2016-17 financial year?	117	349182.00	.00	349182.00	2631000.73	22487.1857	58313.72341	3400490338
Valid N (listwise)	117							

**q6. Have there been any changes to your agency's structure after 30 June 2017 that have impacted on your agency's processing of FOI requests or total FOI expenditure?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	24	12.6	13.7	13.7
	No	151	79.5	86.3	100.0
	Total	175	92.1	100.0	
Missing	System	15	7.9		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
B. Agency Operation Review

**i. IPS operation review**

**q8. Has your agency completed a review of the operation of the IPS in your agency in conjunction with the Information Commissioner?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	27	14.2	14.2	14.2
	No	163	85.8	85.8	100.0
	Total	190	100.0	100.0	

**q9@. When was the review completed?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Within the last 12 months	12	6.3	44.4	44.4
	1-2 years ago	4	2.1	14.8	59.3
	More than two years ago	11	5.8	40.7	100.0
	Total	27	14.2	100.0	
Missing	System	163	85.8		
Total		190	100.0		

**q10. Did the review cover the following five key elements of IPS compliance set out in Part 13 of the FOI Guidelines?**

**q10a. Agency plan**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	26	13.7	96.3	96.3
	No	1	.5	3.7	100.0
	Total	27	14.2	100.0	
Missing	System	163	85.8		
Total		190	100.0		

**q10b. Governance and administration**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	25	13.2	92.6	92.6
	No	2	1.1	7.4	100.0
	Total	27	14.2	100.0	
Missing	System	163	85.8		
Total		190	100.0		

**q10c. IPS document holdings**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	26	13.7	96.3	96.3
	No	1	.5	3.7	100.0
	Total	27	14.2	100.0	
Missing	System	163	85.8		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
B. Agency Operation Review

**q10d. IPS information architecture**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	26	13.7	96.3	96.3
	No	1	.5	3.7	100.0
	Total	27	14.2	100.0	
Missing	System	163	85.8		
Total		190	100.0		

**q10e. Agency compliance review**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	25	13.2	92.6	92.6
	No	2	1.1	7.4	100.0
	Total	27	14.2	100.0	
Missing	System	163	85.8		
Total		190	100.0		

**ii. Complaint handling**

**q12. Does your agency's website provide information about how to make a complaint about your agency's IPS?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	102	53.7	53.7	53.7
	No	88	46.3	46.3	100.0
	Total	190	100.0	100.0	

**q13. How many complaints specifically related to the IPS has your agency received since 1 July 2017?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	At least one complaint received	2	1.1	1.1	1.1
	No IPS complaints were received over this period	172	90.5	90.5	91.6
	Information on the number of IPS complaints received is not available/recorded	16	8.4	8.4	100.0
	Total	190	100.0	100.0	

**Descriptive Statistics**

	N	Range	Minimum	Maximum	Sum	Mean	Std. Deviation	Variance
q13_number. How many complaints specifically related to the IPS has your agency received since 1 July 2017?	2	2.0	1.0	3.0	4.0	2.000	1.4142	2.000
Valid N (listwise)	2							

OAIC Information Publication Scheme Agency Survey (2018)  
B. Agency Operation Review

iii. Information Contact Officer Network

**q14. Does your agency have an Information Contact Officer who participates in ICON?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	101	53.2	53.2	53.2
	No	89	46.8	46.8	100.0
	Total	190	100.0	100.0	

**q15. Which of the following best describes the area of your agency that the ICON officer is located?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	FOI	39	20.5	38.6	38.6
	Privacy	2	1.1	2.0	40.6
	Legal or Litigation	35	18.4	34.7	75.2
	Other area within Corporate Branch/Division	12	6.3	11.9	87.1
	Other	13	6.8	12.9	100.0
	Total	101	53.2	100.0	
Missing	System	89	46.8		
Total		190	100.0		

**q15@. Which of the following best describes the area of your agency that the ICON officer is located?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	FOI, Privacy and Legal/Litigation	76	40.0	75.2	75.2
	Other areas	25	13.2	24.8	100.0
	Total	101	53.2	100.0	
Missing	System	89	46.8		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
C. Agency IPS Plan

**i. Agency IPS Plan Published**

**q17. Has your agency published an Agency IPS Plan?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	167	87.9	87.9	87.9
	No	23	12.1	12.1	100.0
	Total	190	100.0	100.0	

**ii. Agency IPS Plan follows OAIC structure and content recommendations**

**q19. Does your Agency IPS Plan use the five standard recommended headings as specified in the FOI Guidelines?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes - All	104	54.7	62.3	62.3
	Yes - Some	44	23.2	26.3	88.6
	No - we do not use any of the five standard headings	19	10.0	11.4	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

**q19@. Does your Agency IPS Plan use the five standard recommended headings as specified in the FOI Guidelines?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	148	77.9	88.6	88.6
	No	19	10.0	11.4	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

**iii. Update and maintenance of Agency IPS Plan**

**q21. Does your Agency IPS Plan specify/address:**

**q21a. The senior executive officer currently responsible for leading the agency's work on IPS compliance?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	121	63.7	72.5	72.5
	No	46	24.2	27.5	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
C. Agency IPS Plan

**q21b. The resources allocated to establishing and administering the agency's IPS entry?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	111	58.4	66.5	66.5
	No	56	29.5	33.5	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

**q21c. The process for identifying operational information required under s 8 (2)?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	120	63.2	71.9	71.9
	No	47	24.7	28.1	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

**q21d. The process for identifying additional information under s 8(4)?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	117	61.6	70.1	70.1
	No	50	26.3	29.9	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

**q21e. The process for revising the IPS entry?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	115	60.5	68.9	68.9
	No	52	27.4	31.1	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

**q21f. The measures being taken to ensure that the agency's IPS entry is accurate, up-to-date and complete?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	133	70.0	79.6	79.6
	No	34	17.9	20.4	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		



OAIC Information Publication Scheme Agency Survey (2018)  
C. Agency IPS Plan

**q21g. The measures (if any) being taken to improve the agency's information asset management framework to support its IPS compliance?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	36	18.9	21.6	21.6
	No	85	44.7	50.9	72.5
	Not Applicable	46	24.2	27.5	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

**q21h. Whether the agency has developed an internal IPS information register?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	61	32.1	36.5	36.5
	No	106	55.8	63.5	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

**q21i. Details of access charges (if any) imposed for accessing information published under the IPS as well as how charges will be calculated?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	115	60.5	68.9	68.9
	No	52	27.4	31.1	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

**q22@. When was your Agency IPS Plan last updated?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Less than 1 year ago	53	27.9	31.7	31.7
	1-2 years ago	9	4.7	5.4	37.1
	More than 2 years ago	49	25.8	29.3	66.5
	We have not updated our Agency IPS Plan since it was first published	56	29.5	33.5	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
C. Agency IPS Plan

**q22.2@. Time since Agency IPS Plan first published if it was not updated since first publishing**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Within the last 12 months	3	1.6	5.4	5.4
	1-3 years ago	5	2.6	8.9	14.3
	More than 3, but less than 5 years ago	9	4.7	16.1	30.4
	5 or more years ago	38	20.0	67.9	98.2
	Not answered	1	.5	1.8	100.0
	Total	56	29.5	100.0	
Missing	System	134	70.5		
Total		190	100.0		

**q23. Do you have a timetable for formally reviewing your Agency IPS Plan?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	104	54.7	62.3	62.3
	No	63	33.2	37.7	100.0
	Total	167	87.9	100.0	
Missing	System	23	12.1		
Total		190	100.0		

**q24. If you have a timetable, how often is a formal review of the Agency IPS Plan scheduled to be undertaken?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	At least every 6 months	5	2.6	4.8	4.8
	At least every 12 months	61	32.1	58.7	63.5
	Only where significant IPS changes occur	34	17.9	32.7	96.2
	Don't know/Can't say	4	2.1	3.8	100.0
	Total	104	54.7	100.0	
Missing	System	86	45.3		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
D. IPS Governance and Administration

**i. Governance/structural arrangements have been made**

**q26. Has your agency appointed a senior executive officer with responsibility for leading the agency's work on IPS compliance?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	145	76.3	76.3	76.3
	No	45	23.7	23.7	100.0
	Total	190	100.0	100.0	

**q29. Does your agency have a formal IPS governance structure?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	51	26.8	26.8	26.8
	No	139	73.2	73.2	100.0
	Total	190	100.0	100.0	

**q30mr. What type(s) of formal IPS governance structure(s) does your agency have? (Multiple Response)**

		Frequency	% of respondents
Valid	Steering Committee	7	13.7%
	Working Group	19	37.3%
	Other	28	54.9%
	Number of Respondents	51	100.0%

**ii. IPS policies and procedures have been established**

**q32. Are policies and/or procedures in place to:**

**q32a. Identify and prepare documents for IPS publication?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	128	67.4	67.4	67.4
	No	62	32.6	32.6	100.0
	Total	190	100.0	100.0	

**q32b. Publish IPS documents?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	140	73.7	73.7	73.7
	No	50	26.3	26.3	100.0
	Total	190	100.0	100.0	

**iii. Resources allocated to IPS functions**

**Descriptive Statistics**

	N	Range	Minimum	Maximum	Sum	Mean	Std. Deviation	Variance
q33_number. What is the number of staff performing IPS functions and duties in your agency as at 30 June 2017?	190	100.0	.0	100.0	655.0	3.447	9.4031	88.418
Valid N (listwise)	190							

**iv. Staff training undertaken/staff awareness developed**

OAIC Information Publication Scheme Agency Survey (2018)  
D. IPS Governance and Administration

**q34. Has responsibility for the management or coordination of staff training and awareness of IPS obligations within the agency been assigned?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	102	53.7	53.7	53.7
	No	88	46.3	46.3	100.0
	Total	190	100.0	100.0	

**q36. Does your induction training for new staff include information on the IPS?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	30	15.8	15.8	15.8
	No	160	84.2	84.2	100.0
	Total	190	100.0	100.0	

**q37. Does your agency provide staff with other specific training on IPS obligations?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	47	24.7	24.7	24.7
	No	143	75.3	75.3	100.0
	Total	190	100.0	100.0	

**q38mr. How is this specific training on IPS obligations provided?  
(Multiple Response)**

		Frequency	% of respondents
Valid	Specific formal training	11	23.4%
	Self-paced online	9	19.1%
	On the job	28	59.6%
	Other	15	31.9%
	Number of Respondents	47	100.0%

**q39. What is the main way that staff are trained in the agency's IPS obligations?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Specific formal training	3	1.6	21.4	21.4
	Self-paced online	3	1.6	21.4	42.9
	On the job	2	1.1	14.3	57.1
	Other	6	3.2	42.9	100.0
	Total	14	7.4	100.0	
Missing	System	176	92.6		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
D. IPS Governance and Administration

**q39@. What is the main way that staff are trained in the agency's IPS obligations? [All agencies]**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Specific formal training	6	3.2	12.8	12.8
	Self-paced online	7	3.7	14.9	27.7
	On the job	21	11.1	44.7	72.3
	Other	13	6.8	27.7	100.0
	Total	47	24.7	100.0	
Missing	System	143	75.3		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
E. IPS Entry

**i. Information required to be published**

**q41. Does your agency publish on its website details of:**

**q41a. Its organisational structure?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	182	95.8	95.8	95.8
	No	8	4.2	4.2	100.0
	Total	190	100.0	100.0	

**q41b. The agency's functions and decision making powers?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	181	95.3	95.3	95.3
	No	9	4.7	4.7	100.0
	Total	190	100.0	100.0	

**q41c. Appointments of agency officers made under Acts (other than APS employees within the meaning of the Public Service Act 1999)?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	161	84.7	84.7	84.7
	No	29	15.3	15.3	100.0
	Total	190	100.0	100.0	

**q41d. Annual reports prepared by the agency for Parliament?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	183	96.3	96.3	96.3
	No	7	3.7	3.7	100.0
	Total	190	100.0	100.0	

**q41e. Consultation arrangements for members of the public to comment on specific policy proposals for which the agency is responsible?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	137	72.1	72.1	72.1
	No	53	27.9	27.9	100.0
	Total	190	100.0	100.0	

**q41f. Information in documents to which the agency routinely gives access in response to requests under Part III of the FOI Act - s 8(2)(g)?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	150	78.9	78.9	78.9
	No	40	21.1	21.1	100.0
	Total	190	100.0	100.0	

OAIC Information Publication Scheme Agency Survey (2018)  
E. IPS Entry

**q41g. Information released in response to FOI access requests via an Agency Disclosure Log - s 11C**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	173	91.1	91.1	91.1
	No	17	8.9	8.9	100.0
	Total	190	100.0	100.0	

**q41h. Information held by the agency that it routinely provides to the Parliament in response to requests and orders from the Parliament?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	155	81.6	81.6	81.6
	No	35	18.4	18.4	100.0
	Total	190	100.0	100.0	

**q41i. Contact details for FOI information or documents?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	180	94.7	94.7	94.7
	No	10	5.3	5.3	100.0
	Total	190	100.0	100.0	

**q41j. Operational information - the rules, policies, principles, and procedures that agencies apply in making decisions or recommendations that affect members of the public?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	160	84.2	84.2	84.2
	No	30	15.8	15.8	100.0
	Total	190	100.0	100.0	

**ii. Other information to be published under the IPS**

**q42. Does your agency have a mechanism for identifying other information that can be published under the IPS?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	112	58.9	58.9	58.9
	No	78	41.1	41.1	100.0
	Total	190	100.0	100.0	

**q43. Does your agency publish other information under the IPS?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	98	51.6	51.6	51.6
	No	92	48.4	48.4	100.0
	Total	190	100.0	100.0	

**iii. Exceptions - personal and business information**

OAIC Information Publication Scheme Agency Survey (2018)  
E. IPS Entry

**q45. Has your agency, in one or more particular instances, made a decision not to publish information under the IPS due to the personal or business information exception under ss 8(2)(g)(i) or (ii)?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	79	41.6	41.6	41.6
	No	67	35.3	35.3	76.8
	Not Applicable	43	22.6	22.6	99.5
	Not answered	1	.5	.5	100.0
	Total	190	100.0	100.0	

**q46. Does your agency maintain an IPS information register(s)?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	32	16.8	40.0	40.0
	No	48	25.3	60.0	100.0
	Total	80	42.1	100.0	
Missing	System	110	57.9		
Total		190	100.0		

**q47. Does your agency record decisions not to publish information recorded in your agency's IPS information register?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	18	9.5	56.3	56.3
	No	14	7.4	43.8	100.0
	Total	32	16.8	100.0	
Missing	System	158	83.2		
Total		190	100.0		

**iv. Fees and charges**

**q48. Does your agency have a policy that specifies or covers its approach to charging for access to information under the IPS?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	113	59.5	59.5	59.5
	No	77	40.5	40.5	100.0
	Total	190	100.0	100.0	

**q49. Does your agency charge for information required (s 8(2)) or permitted (s 8(4)) to be published under the IPS?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes - Required only	8	4.2	4.2	4.2
	Yes - Permitted only	20	10.5	10.5	14.7
	Yes - both	24	12.6	12.6	27.4
	No	138	72.6	72.6	100.0
	Total	190	100.0	100.0	



OAIC Information Publication Scheme Agency Survey (2018)  
E. IPS Entry

**q49@. Does your agency charge for information required (s 8(2)) or permitted (s 8(4)) to be published under the IPS?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	52	27.4	27.4	27.4
	No	138	72.6	72.6	100.0
	Total	190	100.0	100.0	

**q50. Does your agency use the FOI Charges Regulations for calculating and imposing a charge for access under the IPS?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	49	25.8	94.2	94.2
	No	3	1.6	5.8	100.0
	Total	52	27.4	100.0	
Missing	System	138	72.6		
Total		190	100.0		

**q51. Is the charge for providing access to information that cannot be downloaded from a website?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	42	22.1	80.8	80.8
	No	10	5.3	19.2	100.0
	Total	52	27.4	100.0	
Missing	System	138	72.6		
Total		190	100.0		

**q52. Is the charge for reimbursing the agency for specific reproduction (or other incidental) costs associated with giving access?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	42	22.1	80.8	80.8
	No	10	5.3	19.2	100.0
	Total	52	27.4	100.0	
Missing	System	138	72.6		
Total		190	100.0		

**q53. Are details of these charges published on your agency's website?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	41	21.6	78.8	78.8
	No	11	5.8	21.2	100.0
	Total	52	27.4	100.0	
Missing	System	138	72.6		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
F. IPS Information Architecture

***i. Use of recommended standardised headings and structure***

**q55a. Agency Plan - s 8(2)(a)**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	141	74.2	74.2	74.2
	No	49	25.8	25.8	100.0
	Total	190	100.0	100.0	

**q55b. Who we are - ss 8(2)(b) and 8(2)(d)**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	148	77.9	77.9	77.9
	No	42	22.1	22.1	100.0
	Total	190	100.0	100.0	

**q55c. What we do - ss 8(2)(c) and 8(2)(j)**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	150	78.9	78.9	78.9
	No	40	21.1	21.1	100.0
	Total	190	100.0	100.0	

**q55d. Our reports and responses to Parliament - ss 8(2)(e) and 8(2)(h) -**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	138	72.6	72.6	72.6
	No	52	27.4	27.4	100.0
	Total	190	100.0	100.0	

**q55e. Routinely requested information and disclosure log - s 8(2)(g)**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	146	76.8	76.8	76.8
	No	44	23.2	23.2	100.0
	Total	190	100.0	100.0	

**q55f. Consultation arrangements - s 8(2)(f)**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	120	63.2	63.2	63.2
	No	70	36.8	36.8	100.0
	Total	190	100.0	100.0	

**q55g. Our priorities - s 8(4)**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	93	48.9	48.9	48.9
	No	97	51.1	51.1	100.0
	Total	190	100.0	100.0	

OAIC Information Publication Scheme Agency Survey (2018)  
F. IPS Information Architecture

**q55h. Our finances - s 8(4)**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	88	46.3	46.3	46.3
	No	102	53.7	53.7	100.0
	Total	190	100.0	100.0	

**q55i. Our lists - s 8(4)**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	75	39.5	39.5	39.5
	No	115	60.5	60.5	100.0
	Total	190	100.0	100.0	

**q55j. Contact Us - s 8(2)(i)**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	161	84.7	84.7	84.7
	No	29	15.3	15.3	100.0
	Total	190	100.0	100.0	

**q55k. Other**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	67	35.3	35.3	35.3
	No	123	64.7	64.7	100.0
	Total	190	100.0	100.0	

**ii. Documents are easily discoverable and understandable**

**q57. Does your agency website have:**

**q57a. A search function that can access information published within an agency's IPS entry?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	119	62.6	62.6	62.6
	No	71	37.4	37.4	100.0
	Total	190	100.0	100.0	

**q57b. A mechanism in place to gather feedback from the community regarding whether IPS entries are easily discoverable and understandable?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	111	58.4	58.4	58.4
	No	79	41.6	41.6	100.0
	Total	190	100.0	100.0	

OAIC Information Publication Scheme Agency Survey (2018)  
F. IPS Information Architecture

**q57c. An alert service that can notify subscribers of new publications under the IPS or other developments in relation to the IPS?**

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid Yes	44	23.2	23.2	23.2
No	146	76.8	76.8	100.0
Total	190	100.0	100.0	

**q57d. The OAIC IPS Icon visible on the homepage of your agency's website?**

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid Yes	48	25.3	25.3	25.3
No	142	74.7	74.7	100.0
Total	190	100.0	100.0	

**q57di. If yes, which icon is displayed?**

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid Icon 1	7	3.7	14.6	14.6
Icon 3	41	21.6	85.4	100.0
Total	48	25.3	100.0	
Missing System	142	74.7		
Total	190	100.0		

**q57diimr. If yes, where does this icon link to when clicked? (Multiple Response)**

	Frequency	% of respondents
Valid Agency IPS or FOI information page	39	81.2%
OAIC IPS information page	4	8.3%
Other		
The icon is not linked to another web page	7	14.6%
Number of Respondents	48	100.0%

**iii. Documents are easily accessible and machine readable**

**q58. Are some, most or all of the documents published by your agency under the IPS in a format (or multiple formats) that conform with WCAG 2.0 requirements?**

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid All documents	54	28.4	28.4	28.4
Most documents	77	40.5	40.5	68.9
Some documents	39	20.5	20.5	89.5
No documents	20	10.5	10.5	100.0
Total	190	100.0	100.0	

OAIIC Information Publication Scheme Agency Survey (2018)  
G. Open access to information

**q60. Has your agency adopted a strategy for increasing open access to public sector information held by your agency, in addition to the information required to be published in the IPS and Disclosure Log?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	66	34.7	34.7	34.7
	Under development	50	26.3	26.3	61.1
	No	74	38.9	38.9	100.0
	Total	190	100.0	100.0	

**q61mr. Which of the following social media sites does your agency use to publish or promote access to public sector information (includes linking to information published on your agency's website)? (Multiple Response)**

		Frequency	% of respondents
Valid	Facebook	87	45.8%
	Twitter	118	62.1%
	LinkedIn	63	33.2%
	YouTube	89	46.8%
	Instagram	22	11.6%
	Other	10	5.3%
	Our agency does not use social media to publish public sector information	62	32.6%
Number of Respondents		190	100.0%

OAIC Information Publication Scheme Agency Survey (2018)  
H. Discoverability

**q62. Does your agency maintain an IPS information register(s)?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	72	37.9	37.9	37.9
	No	118	62.1	62.1	100.0
	Total	190	100.0	100.0	

**q63. How often is your agency's IPS information register(s) reviewed?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	At least every 6 months	10	5.3	13.9	13.9
	At least every 12 months	16	8.4	22.2	36.1
	Only where significant IPS changes occur	26	13.7	36.1	72.2
	Don't know/Can't say	20	10.5	27.8	100.0
	Total	72	37.9	100.0	
Missing	System	118	62.1		
Total		190	100.0		

**q64. Does your agency intend to develop an IPS information register in the next 12 months?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	62	32.6	52.5	52.5
	No	56	29.5	47.5	100.0
	Total	118	62.1	100.0	
Missing	System	72	37.9		
Total		190	100.0		

**q65. Over the last 12 months, how much of the public sector information that your agency has published has been in an open and standards-based format?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	All of the information	46	24.2	24.2	24.2
	Most of the information	68	35.8	35.8	60.0
	Some of the information	16	8.4	8.4	68.4
	None of the information	5	2.6	2.6	71.1
	Not sure/Not applicable	55	28.9	28.9	100.0
	Total	190	100.0	100.0	

**q66. Does your agency routinely apply metadata to the public sector information it publishes on the internet?**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Yes	87	45.8	45.8	45.8
	No	64	33.7	33.7	79.5
	Not Applicable	39	20.5	20.5	100.0
	Total	190	100.0	100.0	

OAIC Information Publication Scheme Agency Survey (2018)  
H. Discoverability

**q67mr. If your agency routinely applies metadata, please indicate which of the following metadata standards your agency uses: (Multiple Response)**

		Frequency	% of respondents
Valid	AGLS	58	66.7%
	ANZLIC	4	4.6%
	Other	29	33.3%
	Don't know	4	4.6%
Number of Respondents		87	100.0%

**q67@. If your agency routinely applies metadata, please indicate which of the following metadata standards your agency uses:**

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	AGLS only	50	26.3	57.5	57.5
	ANZLIC only	1	.5	1.1	58.6
	Other standards only	24	12.6	27.6	86.2
	AGLS and ANZLIC only	3	1.6	3.4	89.7
	ALGS and other standards only	5	2.6	5.7	95.4
	Don't know	4	2.1	4.6	100.0
	Total	87	45.8	100.0	
Missing	System	103	54.2		
Total		190	100.0		

OAIC Information Publication Scheme Agency Survey (2018)  
I. Challenges publishing public sector information

**q68mr. What are the most significant challenges your agency faces when publishing public sector information in addition to the information required to be published in the IPS and Disclosure Log? (Multiple Response)**

		Frequency	% of respondents
Valid	Obtaining sufficient budgetary resources to enable open access to public sector information	57	30.0%
	Identifying information, in addition to the information required to be published in the IPS and Disclosure Log that can be published	55	28.9%
	Transitioning to a culture of open access and proactive publication	29	15.3%
	Producing a plan or strategies for increasing open access to public sector information	24	12.6%
	Ensuring compliance with privacy and secrecy requirements when publishing public sector information	47	24.7%
	Identifying re-users	18	9.5%
	Collaborating with re-users	5	2.6%
	Employing Web 2.0 tools to support community consultation	3	1.6%
	Establishing effective processes to consult the community regarding what information to publish	11	5.8%
	Establishing channels for re-users to provide feedback about the quality, completeness, usefulness and accuracy of published information	10	5.3%
	Establishing processes to respond in a timely manner to requests and feedback received from the community	8	4.2%
	Establishing an appropriate focal point, officer, or centralised department that is responsible for furthering open access to public sector information	30	15.8%
	Instigating strategic planning on information resource management	38	20.0%



OAIC Information Publication Scheme Agency Survey (2018)  
I. Challenges publishing public sector information

**q68mr. What are the most significant challenges your agency faces when publishing public sector information in addition to the information required to be published in the IPS and Disclosure Log? (Multiple Response)**

	Frequency	% of respondents
Establishment and maintenance of an information asset register	34	17.9%
Providing up-to-date staff training in information management	29	15.3%
Establishing clear procedures and lines of authority for decisions on information release and publication	24	12.6%
Protecting information against inappropriate or unauthorised use, access or disclosure	22	11.6%
Providing information in an open and standards based format	12	6.3%
Attaching high-quality metadata to information for discoverability	10	5.3%
Ensuring compliance with the WCAG 2.0	28	14.7%
Indexing or cataloguing information for discoverability	9	4.7%
Publishing information in machine readable format	8	4.2%
Maintaining structured data for publishing	2	1.1%
Maintaining linked data for publishing	6	3.2%
Agency costs (including staff time) associated with ensuring compliance with the WCAG 2.0	23	12.1%
Transitioning towards Creative Commons 'BY' standard as a default position	5	2.6%
Determining appropriate open licences that will enable the re-use of information	7	3.7%
Determining whether public sector information is able to be released under open licensing conditions	3	1.6%
Agency costs (including staff time) associated with administering licences	2	1.1%

OAIC Information Publication Scheme Agency Survey (2018)  
I. Challenges publishing public sector information

**q68mr. What are the most significant challenges your agency faces when publishing public sector information in addition to the information required to be published in the IPS and Disclosure Log? (Multiple Response)**

	Frequency	% of respondents
Establishing an appropriate and transparent charging regime(s) for your agency	3	1.6%
Agency costs (including staff time) of administering charging regime	4	2.1%
Establishing appropriate and transparent enquires and complaint processes	4	2.1%
Responding to enquiries and complaints	5	2.6%
Number of Respondents	190	100.0%

**q68@mr. What are the most significant challenges your agency faces when publishing public sector information in addition to the information required to be published in the IPS and Disclosure Log? (Multiple Response)**

	Frequency	% of respondents
Valid Open access to information	147	77.4%
Engaging the community	53	27.9%
Effective information governance	66	34.7%
Robust information asset management	91	47.9%
Discoverable and useable information	62	32.6%
Clear reuse rights	14	7.4%
Appropriate charging for access	7	3.7%
Transparent enquiry and complaints processes	9	4.7%
Number of Respondents	190	100.0%

OAIC Information Publication Scheme Agency Survey (2018)  
Risk Mitigation Index

**Descriptive Statistics**

	N	Range	Minimum	Maximum	Sum	Mean	Std. Deviation	Variance
i1. Agency IPS Operation Review	190	100.00	.00	100.00	6742.86	35.4887	32.56239	1060.310
i2. IPS Agency Plan	190	100.00	.00	100.00	11305.45	59.5024	31.38283	984.882
i3. Criterion Two: IPS Governance and Administration	190	100.00	.00	100.00	9185.71	48.3459	24.69887	610.034
i4. IPS Entry	190	93.33	6.67	100.00	14634.50	77.0237	18.30844	335.199
i5. IPS Information Architecture	190	100.00	.00	100.00	11228.33	59.0965	24.69186	609.688
ilPS. IPS Risk Mitigation Index	190	93.25	1.91	95.16	10490.78	55.2146	18.74425	351.347
Valid N (listwise)	190							